

# Role Specification – Grounds Maintenance Operative

Service Area	Parks and Open Spaces
Role Title	Grounds Maintenance Operative
Role Family	Operational Services
Location	Warren Lane Depot
Operational Reporting Line	Parks & Countryside Supervisor
Functional Reporting Line	Head of Operational Services
Grade	TA1 37 hours per week - Annualised

## Service Area Purpose

You will work within a small team carrying out routine grounds maintenance operations throughout the District including ride-on mower and tractor mounted grass cutting, sweeping, litter clearance, flower bed and floral displays and general grounds maintenance duties.

Specific Responsibilities

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- To carry out works to parks, open spaces and grounds maintenance services to Housing areas.
- Driving a tractor with loader and equipment
- Driving a Ride-on Mower
- Driving 3500 kgs Pickup
- Flower bed and Floral Displays
- Grass and hedge maintenance
- Litter picking
- Manual sweeping/blowing
- Collecting & removing litter/fly tipping
- Other general cleansing work
- When required you should conform to any necessary Health and Safety requirements including using safety clothing/equipment at all times.
- Carry out daily safety checks of the vehicle, equipment and machinery.
- Cleaning the vehicle, equipment and machinery.

# Person Specification

TA1

## Qualifications / Education

Essential	Desirable
<ul style="list-style-type: none"><li>• Basic English &amp; Maths or equivalent</li></ul>	<ul style="list-style-type: none"><li>• Horticultural Qualification</li></ul>

## Experience

Essential	Desirable
<ul style="list-style-type: none"><li>• Previous experience of working outdoors in all weathers</li><li>• Experience of working with ride on mowers and other grounds maintenance equipment</li></ul>	<ul style="list-style-type: none"><li>• Knowledge of local authority services</li><li>• Experience of maintaining borders, shrub and other horticultural features</li></ul>

## Key Skills and Knowledge

Essential
<ul style="list-style-type: none"><li>• Good all-round communication skills</li><li>• Understand the importance of good customer service</li><li>• Able to cope in a physically demanding role</li><li>• Good timekeeper and Reliable</li><li>• Team Player</li></ul>

## Other Requirements

Essential	Desirable
<ul style="list-style-type: none"><li>• Full driving licence (Manual)</li></ul>	<ul style="list-style-type: none"><li>• Trailer Towing</li></ul>